

# TEYNHAM PARISH COUNCIL

Hayley Steel

*(Clerk to the Council)*

Telephone: 01795 488799/07957 316279

E-mail: [clerk@teynhamparishcouncil.gov.uk](mailto:clerk@teynhamparishcouncil.gov.uk)

35 Key Street  
Sittingbourne  
Kent ME10 1YX

## NOTICE OF MEETING & AGENDA

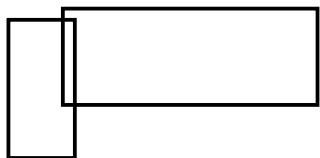
The Extra Ordinary meeting of the Parish Council will be held on Tuesday 13<sup>th</sup> January 2026 commencing at 7.30pm at Teynham Community Hall, 89 Station Road, Teynham.

### AGENDA

1. Apologies for absence.
2. Declarations of Interests on Items on the Agenda.
3. To confirm that any changes to the Registers of Interests have been forwarded to the Monitoring Officer.
4. Public Session for 20 minutes to allow members of the public and Councillors with pecuniary interests to speak for no more than three minutes in respect of the business on the agenda. A question shall not require a response at the meeting nor start a debate on the question.
5. Receive brief update from ward councillor(s) on items relating to the parish of Teynham (total of 5 mins, max)
6. Budget 2026/7
  1. To agree the budget recommendations from the Finance & General Purposes Committee for 2026/2027.
  2. To agree the Precept recommendations from the Finance and General Purposes Committee for 2026/27 and agree precept amount for Swale Borough Council.
  3. To agree staff salaries for April 2026 – March 2027.
7. Community Hall Heating
  1. To note that the heating system has failed; temporary heating measures are in place; a risk assessment has been completed; and the Council's insurers have been notified.
  2. To note that a tender document for replacement of the heating system has been prepared and issued to interested suppliers, with quotations requested by Friday 16 January 2026.
  3. To note that the expected cost of the replacement system and associated works is likely to exceed £25,000, and that Financial Regulation 11 will therefore apply.
8. Fire Alarm – Community Hall  
To note the Fire Alarm Briefing Paper and to consider recommendation(s) from the Community Hall Committee in relation to the Community Hall fire-alarm provision, and to agree the Council's next steps.
9. Forward Planning
  1. Advanced Notice of Items for the Agenda of next Ordinary Meeting.
  2. To note next year's meeting dates
    - Tuesday 20<sup>th</sup> January 2026 Ordinary Meeting
    - Tuesday 3<sup>rd</sup> March 2026 Annual Parish Meeting & Ordinary Meeting
    - Tuesday 14<sup>th</sup> April 2026 Ordinary Meeting
    - Tuesday 26<sup>th</sup> May 2026 Annual Parish Council Meeting & Ordinary
    - Tuesday 7<sup>th</sup> July 2026 Ordinary Meeting
    - Tuesday 1<sup>st</sup> September 2026 Ordinary Meeting
    - Tuesday 6<sup>th</sup> October 2026 Ordinary Meeting
    - Tuesday 10<sup>th</sup> November 2026 Ordinary Meeting
    - Tuesday 15<sup>th</sup> December 2026 Budget/Precept & Ordinary Meeting
10. Chairman's Closing Remarks

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**PRESS AND PUBLIC WELCOME**  
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Signed:



Date: 19<sup>th</sup> December 2025